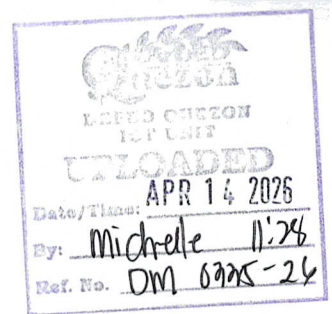




Republic of the Philippines
Department of Education
REGION IV-A - CALABARZON
SCHOOLS DIVISION OF QUEZON PROVINCE



13 April 2026

DIVISION MEMORANDUM

No. 0925, s. 2026

**ADJUSTMENT OF INSPECTION SCHEDULE FOR SCHOOL BUILDING
PROGRAM PROJECTS**

To: Assistant Schools Division Superintendents
Division Chiefs
Education Program Supervisors
Public Schools District Supervisors
Elementary and Secondary School Heads
All Others Concerned

1. In view of the current national situation and in consideration of the need to conserve resources, this Office hereby issues a temporary adjustment in the inspection schedule for projects under the School Building Program.
2. Effective immediately and until further notice, inspections for all schools that are recipients of School Building Program projects shall be conducted twice only, as follows:
 - a. **Pre-Construction Meeting Inspection** – to ensure readiness of the project site, compliance with requirements, and alignment of plans prior to the start of construction; and
 - b. **Final Inspection** – to assess the completion, quality, and compliance of the project prior to turnover.
3. This measure aims to support the efficient use of financial and logistical resources of the Division Office while ensuring that project standards and quality are maintained.
4. All concerned personnel are directed to ensure proper documentation, coordination, and monitoring during the specified inspection stages to uphold accountability and transparency.
5. Issues, concerns, and other matters requiring immediate attention during the implementation phase shall be reported promptly to the Division Office through appropriate communication channels.

DEPEDQUEZON-TM-SDS-04-009-003



Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon
Contact No.s: (042) 784-0366 | (042) 784-0164 |
(042) 784-0391 | (042) 784-0321
E-mail Address: quezon@deped.gov.ph
Website: <https://quezon.deped.gov.ph>



Republic of the Philippines
Department of Education
REGION IV-A - CALABARZON
SCHOOLS DIVISION OF QUEZON PROVINCE

6. For inquiries, clarification, and technical assistance, all concerned personnel may coordinate with Engr. Daniel Jr. I. Hutamares, Division Engineer, through his official Messenger account or via Facebook link:
<https://www.facebook.com/share/1FmnK6AraZ/>
7. This memorandum shall remain in effect while the country is under crisis conditions or until otherwise revoked.
8. Immediate dissemination of and strict compliance with this Memorandum are hereby directed.


ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent

sgoefs04/13/26

DEPEDQUEZON-TM-SDS-04-009-003



Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon
Contact No.s: (042) 784-0366 | (042) 784-0164 |
(042) 784-0391 | (042) 784-0321
E-mail Address: quezon@deped.gov.ph
Website: <https://quezon.deped.gov.ph>